

Holbrook Board of Selectmen

Minutes of the Regular Session of

Tuesday, October 11, 2011

Present: Timothy J. Gordon, Chairman  
Matthew V. Moore, Vice-Chairman  
Brinsley A. Fuller, Clerk  
Richard B. McGaughey, Associate  
Kevin J. Sheehan, Associate

In attendance: William J. Phelan, Town Administrator

The meeting was called to order at 7:00 pm by Chairman Gordon, in the Selectmen's Meeting Room, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

Rev. John Currie, the Pastor of St. Joseph's Church, discussed the request for a ONE DAY SPECIAL LICENSE application submitted on behalf of St. Joseph School in order to sell alcohol on Saturday, October 22, 2011, from 7:30 pm to midnight, for a school fundraiser.

MOTION: By Mr. McGaughey, second by Mr. Fuller, to approve the application for a One Day Special License for St. Joseph's on October 22, 2011

VOTE: 5:0

Father Currie mentioned that HOLBROOK PRIDE DAY, held for the first time this past May, was an outstanding event. He asked that he be contacted if there is any way he can help with Pride Day 2012.

The Chairman announced that the Board has reached an agreement with Mr. William Phelan as the TOWN ADMINISTRATOR, and the Board will vote on the agreement in two weeks. Mr. Phelan thanked the Board for their support.

Mr. Phelan advised that:

- The Town of Avon is considering the agreement for sharing the services of the ANIMAL CONTROL OFFICER, but the Avon Board of Selectmen has not voted yet. They have budgeted \$10,000 for the services and should vote at the next board meeting.
- Town Clerk Jeanmarie Tarara will be coming before the Board at a future meeting about pending legislation regarding ELECTIONS. There is a movement for towns to hold certain elections in conjunction with the presidential election.
- The services of an engineering firm have been engaged to complete and file form number 2 for the federal earmark for the ROUTE 139 IMPROVEMENTS.
- The report from Environmental Partners relative to WATER SOURCE ALTERNATIVES is forthcoming.
- A few calls from CONCERNED CITIZENS have been received in the Selectmen's office for the Board of Health, and the Building, Wiring and Plumbing inspectors. Currently, the number of permits being pulled is down.
- The PAVEMENT MANAGEMENT COMMITTEE will meet next week.

Mr. Moore suggested that the Board receive information relative to the number of permits and inspections the INSPECTORS must complete, so that the information can be used during the budgeting season.

Mr. Gordon asked for follow-up information regarding the tracking of employees' SICK TIME AND VACATION TIME. Mr. Phelan reported that he spoke with a clerk in the Treasurer's office and was told that the information is more accurate than was first indicated.

**JOINT MEETING WITH PLANNING BOARD TO FILL A VACANCY:**

**MOTION:** By Mr. Moore, second by Mr. Fuller, that we open the 7:15 pm joint meeting with the Planning Board for the purpose of filling a vacancy on the Planning Board

**ROLL CALL VOTE:**

Selectmen:	Mr. Sheehan – Yes	Planning Board:	Mr. Richard Monahan – Yes
	Mr. Fuller – Yes		Mr. Christopher Golden – Yes
	Mr. Moore – Yes		Mr. John Callahan – Yes
	Mr. McGaughey – Yes		
	Mr. Gordon – Yes		

Mr. Michael B. Reith introduced himself and discussed his experience, including construction and architecture.

**MOTION:** By Mr. Monahan, second by Mr. McGaughey, to appoint Michael Reith as a member of the Planning Board until the annual town election in April 2012

**VOTE:** 8:0

**MOTION:** Made and seconded, to close the joint hearing

**ROLL CALL VOTE:**

Selectmen:	Mr. Sheehan – Yes	Planning Board:	Mr. Richard Monahan – Yes
	Mr. Fuller – Yes		Mr. Christopher Golden – Yes
	Mr. Moore – Yes		Mr. John Callahan – Yes
	Mr. McGaughey – Yes		
	Mr. Gordon – Yes		

Mr. Phelan reported that an update on REGIONAL DISPATCH has been received from Fire Chief Edward J. O'Brien, and discussed possible funding sources for the necessary training of personnel, including free cash, the Police Department budget or funding that could be appropriated due to the anticipated new growth. Chief O'Brien is in continued negotiations with the Town of Abington, and has been in discussion with the Town of Avon also. The Chief has been notified that the town will not receive grant money this year, but is pretty confident that Holbrook will qualify next year. The grant money is for facilities and equipment only, and cannot be used for personnel or training.

Mr. Moore suggested that other municipalities provide a deposit for the dispatch services so that the services could pay for themselves and the money would be received this fiscal year. Mr. Phelan explained that the other towns need to see that Holbrook can provide this service before they sign on. Mr. Phelan will contact the Chief to discuss negotiating for money to be used for the training, and advised that the benefit to Holbrook is that four police officers will be back on the street.

Mr. McGaughey explained that there is a need for someone to oversee the SIGNALIZATION PROJECT at the Public Safety Building because there is no project manager. Mr. Phelan said the first contract for the project excluded the engineering company from being on site. He understood that there was supposed to be another agreement for those services. He will meet with Thomas Cummings, the Superintendent of Public Works about this matter.

VACANCIES on various committees were discussed. The Zoning Board of Appeals needs an Alternate member. The Conservation Commission is expecting a resignation, and will need a new member. The Library has a vacancy on the Board of Trustees.

There is a vacancy on the PAVEMENT MANAGEMENT COMMITTEE for a Citizen at Large. A letter of interest was received from Mr. David Reilly. Mr. Reilly was present and explained his interest in volunteering for this committee. Mr. Phelan explained that this committee will make recommendations on spending the Chapter 90 and federal earmark funding for Route 139, perhaps pursue a PWED grant, interview engineering firms, and work toward the acceptance of streets. Mr. McGaughey suggested the committee look at the Holbrook Grove area where there is no drainage. Mr. Reilly mentioned the Indian Road area, where there is no drainage and flooding occurs.

MOTION: By Mr. Sheehan, second by Mr. Fuller, to appoint Mr. David Reilly as the Citizen at Large on the Pavement Management Committee

VOTE: 5:0

Mr. Phelan reported that there is a shortage of consultants to prepare an application for a COMMUNITY DEVELOPMENT BLOCK GRANT. He will contact the Quincy Planning office, and inquire about someone to assist the town.

Mr. Phelan said that through the generosity of the Sheriff's Department, Police Chief William D. Marble has purchased a cruiser for the CANINE OFFICER, and that Officer Brian McGregor also raised funds for this purpose.

A proposed date for a SPECIAL TOWN MEETING during November or December was discussed. The School Department, Moderator and Town Clerk will be contacted regarding availability on November 29<sup>th</sup>.

MOTION: At 8:00 pm to adjourn the meeting

VOTE: 5:0

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Brinsley A. Fuller, Clerk